



# POWER OF SIMPLICITY

# Stop Sales Invoice Entry without Sales Order- 1.0



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Version: Alpha Automation Pvt. Ltd. / Stop Sales Invoice Entry without Sales Order/1.0/ Oct-2020



# Stop Sales Invoice Entry without Sales Order-1.0

## Introduction

Rapidly growing businesses will mean many resources within your organization will use Tally Prime for daily operations. This brings in the need to regulate usage of the system to control whether the entry processing is handled perfectly or not.

## **Benefits**

 Whether the sequence of entry like Sale Order -> Delivery Note -> Invoice has been preserved. This Add-On Facilitate you to provide control on all this. No one can enter Sales Invoice directly, until he/she will enter a sales order for this.

### What's New?

• Compatible with Tally Prime

#### Important!

Take back up of your company data before activating the Add-on.

Once you try/purchase an Add-on, follow the steps below to configure the Add-on and use it.

#### Installation

- 1. Copy the TCP file in TallyPrime Folder.
- 2. Gateway of Tally  $\rightarrow$  F1 (Help) $\rightarrow$  TDL & Add-on  $\rightarrow$  F4 (Manage Local TDL)  $\rightarrow$  Select Yes in Load TDL on Startup and give the file name of TCP File. After pressing the Enter Key will show TDL Status which should be as Loaded.

#### System requirements:

No additional hardware / software infrastructure is required for executing and operation this applications module



#### 1. Activate the Add-on.

#### For TallyPrime Release 1.0

Go to Gateway of Tally  $\rightarrow$  F1: Help  $\rightarrow$  TDL & Add-On  $\rightarrow$  F6: Add-On Features. Alternatively, you may press CTRL + ALT + T from any menu to open TDL Management report and then press F6: Add-On Features

Set "Yes" to the option "Stop Sales Invoice Entry without Sales Order?"

Add-On Features	
Stop Sales Invoice Entry Without Sales Order ? Yes	
	4
	Accept ?
	Yes or No



#### **Detailed User Guide:**

# Go to Gateway of Tally $\rightarrow$ Alter $\rightarrow$ Voucher Type $\rightarrow$ Create/Alter $\rightarrow$ Sales Set "Yes" to the options "Stop Sales Invoice Entry without Sales Order?"

Voucher Type Alteration		Alpha Infotech				
Name : <b>Sales</b> (alias) :						
General		Print voucher after saving	Name of Class			
	: Sales	Stop Sales Invoice Entry w	: No ithout Sales Order ? Yes			
	: Sale : Yes					
Method of voucher numbering	: Automatic : No	Use for POS invoicing Default title to print	: <b>No</b>			
Use effective dates for vouchers	: No	Default bank	: • Not Applicable			
Allow zero-valued transactions	: No	Default jurisdiction				
Make this voucher type as 'Optional' by default	: No	Set/alter declaration	: No			
Allow narration in voucher	: Yes					
Provide narrations for each ledger in voucher	: No					
Enable default accounting allocations	: No					



1. Navigate through Gateway of Tally  $\rightarrow$  Vouchers  $\rightarrow$  Press F10 and Select Order Vouchers  $\rightarrow$  Sales Order.

Order Voucher Alteration (S	econdary) Alpha Infotech		F2: Date
Sales Order No. 11		S-Nov- Mond	F3: Company
Party A/c name : JK Agro	Sales		
	000.00 Cr Order no.	: 11	F4: Contra
Sales ledger : Sales Current balance : 4,80,4	160.00 Cr		F5: Payment
Name of Item	Quant	ity Rate per Disc % Amou	nt F6: Receipt
			F7: Journal
Keyboard	101	Pcs 1,000.00 Pcs 10,000.	00
Mouse	21	Pcs 1,000.00 Pcs 2,000.	00 F8: Sales
Dell Laptop	31	los 8,000.00 Nos 24,000.	60 F9: Purchase
		36,000.	60 F10: Other Vouchers
CGST		1,080.	00
SGST		1,080.	00 E: Autofill
			H: Change Mode
			I: More Details
			4
			L: Optional
			T: Post-Dated
			T: Post-Dated
			W: Pre-Close Order
		** ***	-
Narration:		38,160.	
			F12: Configure



2. Navigate through Gateway of Tally → Vouchers → Sales. If you try to make a Sales Invoice without Selecting Sales Order, Error Message will appear as below. User can't proceed further.

Party Details		Alpha Infotech			×
Sales Reference No					9-Nov-20 Monday
Party A/c name Current belonce Sales ledger Current betence					
Name of Item				Quantity Rate per Disc %	Amount
	Delivery Note No(s) :	Dispatch Details			
		Dispatch Doc No.			
	<ul> <li>Not Applicable</li> </ul>	Destination			
		Carrier Name/Agent :			
		Bill of Lading/LR-RR No .:	Date:		
		Motor Vehicle No. :			
	Order No(s) :  Not Applicable	st of Orders Carbon Car			
Narration:					



Party Details		Alpha Infotech		
	Delivery Note No(s) * Not Applicable			
	Order No(s) • Not Applicable			
			[	Error Oops!
				Sales Bill Can't be made Without Sales Order !!!



3. Admin has Rights to Change Quantity of Item and Quantity in Sales order while any other user can't change Item and Quantity as Shown Below :

lter	m Allocations for	Keyboa	ard			
Godown	Quantity	Rate	per Disc %	Amount		
Tracking No. : • Not A	Applicable Order N	o.: 11		on 9-Nov-20		
Baroda	11 Pcs	1,000.00 F	ocs	11,000.00		
					-	Error
						Oops!
					Y	ou can't Enter
					more	than Order Qty !!!
	11 Pcs			11,000.00	more	inchi ordor daty in



## 4. Same Problem Occurs When adding another item as shown below :

Accounting Voucher Creation Alpha Infotech	× F2:Date	
Sales         No.         43           Reference No         :         11         Date         :         9+Nov-20	9.Nov-20 Monday F3:Com	e npany
Party A/c name         : JK Agro Sales           Current balance         : 1,000,00 Cr           Sales ledger         : Sales           Current balance         : 4,00,460,00 Cr	F4:Cont F5:Pay	
Name of Item	Quantity Rate per Disc % Amount F6: Rece	
Keyboard Mouse Dell Laptop	10 Pcs         1,000.00 Pcs         10,000.00         F7: Journ           2 Pcs         1,000.00 Pcs         2,000.00         F8: Sale           3 Nos         8,000.00 Nos         24,000.00         F9: Purc	mal 95 chase
HP Laptop	F10: Oth	her Vouchers
CGST	36,000.00 1,080.00 [:: Autofi	50
SGST	1,080.00 H: Chan	
	L:Option I:Post-	
Narration:	Error Oops! You Can't Enter More than Order item !!!	
	F12: Cor	nfigure



## FAQ

#### Which version/release of TallyPrime does the add-on support?

This add-on will work only from Tally Prime Release 1.0 onwards.

#### How will I get support for this add-on?

For any functional support requirements please do write to us on mail@aaplautomation.com or call us at +91-288-2713956/57/58, +91-9023726215/16, 9099908115, 9825036442.

# If I need some enhancements / changes to be incorporated for the add-on, whom should I contact?

Please to write to us on <u>mail@aaplautomation.com</u> with your additional requirements and we will revert to you in 24 hours.

#### Will new features added be available to us?

We offer one year availability of all support and new features free of cost. After one year, nominal subscription cost will be applicable to you to continue to get free support and updates.

#### What will happen after one year?

There is no fixed annual charge to be payable mandatory. However if any changes are required in our Add-On to make compatible with New Release of TallyPrime then the modification Charges will be applied.

#### I am using a multi-site. Can I use the same Add-on for all the sites?

No, one Add-on will work only for 1 site. You need to purchase again if you want to use the same Add-on for more sites.

#### TDL Management screen shows errors with the Add-on. What do I do?

Check whether the error is because of the Add-on or because of clashes between 2 TDLs (An add-on is also a TDL). In case of clashes, disable one or more TDLs and check which TDL has the error. If the Add-on has a problem, you can report it to us.

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My Tally went into educational mode after installing the add-on. What do I do? Go into Gateway of Tally  $\rightarrow$  Press F1 (Help)  $\rightarrow$  TDL & Add-on  $\rightarrow$  Press F4 and remove the Add-on from the list and Restart Tally.